

## Transmission of Covid 19 - Risk Assessment for Worship Area Use

<b>Church:</b> Christ Church, Southport.	<b>Assessor's name:</b> Dave Griffiths (Church Warden)	<b>Date completed:</b> 08.07.2020	<b>Review date:</b> Weekly
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Area of Focus	Controls required	Action	Action by whom?	Completed – date and name
<b>Preparation of building to reduce risk of transmission.</b>	Air quality - Building to be aired prior to use.	Doors to be open before and during events to provide adequate natural ventilation during use.	Church Team	Ongoing
	Water system – Legionella risk.	Water systems flushed through	Church Team	01.07.2020 (DG)
	Restrict areas to be accessed	Prevent access to rooms not in use, ensuring that all emergency exit routes are available.	Church Team	Ongoing
	Handling of Bibles, service sheets, literature, leaflets, toys.	Remove all Bibles, service sheets, literature, leaflets, children's resources and play areas.	Church Team	01.07.2020
	High risk surfaces	High-risk surfaces and touch points to be wiped with appropriate sanitiser spray or disposable wipes prior to each event.	Church Team	Ongoing
<b>Social distancing to reduce risk of transmission</b>	Limit seating numbers to 32 households/support bubbles - to comply with reduced seating capacity enabling social distancing.	Sunday Worship - Introduction of additional services to limit numbers to 32 households. Regular worshippers pre-booking, some seating reserved for visitors.	Church Team	Ongoing
		All Events - Attendees to pre-book where possible, monitor number entering the building and close doors to further entry when capacity is reached.	Event Team	Ongoing

Area of Focus	Controls required	Action	Action by whom?	Completed – date and name
		Small group meetings or socialising is not permitted, except in a group of maximum 6 when no other people are in the venue.		
	Track and trace	Register names and contact numbers of attendees and retain record for 21 days.  Attendees not pre-booked must book in on arrival.  Sunday Worship - attendees to pre-book attendance (where possible) via Churchsuite/email/telephone, as contact details are held.	Event Team  Church Team	Ongoing  Ongoing
	Outside the building	One point of entry via front main entrance into the building. Set out queuing lanes outside the building with social distancing signage and 2m markings. Marshall to manage entry through porch for 'booking in' line, and 'fast track' (pre-booked) to ensure 2m distancing.	All	Ongoing
	Entering the building	All persons to wear face coverings whilst in the building, unless they have valid exemptions as follows; <ul style="list-style-type: none"> <li>• A physical or mental impairment, or a disability that means you cannot put on, wear, or remove a face covering.</li> <li>• If putting on, wearing or removing a face covering would cause you severe distress.</li> <li>• A child under the age of 11.</li> </ul>	All	Ongoing

Area of Focus	Controls required	Action	Action by whom?	Completed – date and name
		All persons entering required to use hand sanitiser stations provided inside entrance. Signage informing of requirements for social distancing and observation of one-way system.		
	In the building	Social distancing and One-way system marked with signage. Capacity restricted and seating arranged enabling 2m social distancing between households. Parents/Guardians to ensure that children observe social distancing.	All	Ongoing
	Singing.	There will be no congregational singing.  'Choir' - singers may perform, socially distanced with a barrier/screen between themselves and the congregation and ventilation MAXIMISED.	All  Event Team	Ongoing  Ongoing
	Refreshments	The kitchen area will not be available. Refreshments will not be available.	Church Team	Ongoing
	Exiting the building	Clearly signed exits through doors to the rear and south of the building. Attendees to exit promptly after the close of an event and discouraged from socialising within the building.	All	Ongoing
	Toilets	One-way system for accessing toilet facilities, social distancing notices to restrict access to toilet facilities to single occupation.	All	Ongoing

Last reviewed:	
21 <sup>st</sup> August 2020	DG
27 <sup>th</sup> August 2020	DG
4 <sup>th</sup> September 2020	DG
11 <sup>th</sup> September 2020	DG

14 <sup>th</sup> September 2020	DG